

## Accommodations

SpringHill Suites KC / Lenexa City Center  
17190 W 87th St Pkwy  
Lenexa, KS 66219  
(913) 225-9955

A block of 30 rooms has been reserved under "AAKC Conference" for a rate of \$114/night.

**Reservations need to be made by March 21, 2018.** Check-in is 3:00 p.m. and check-out is at 11:00 a.m. Please bring your tax exempt form for check-in.



Queen and King non-smoking rooms include: free hot and buffet breakfast for hotel guests, WiFi, microwave, mini fridge, hair dryer, cable/satellite TV, indoor saltwater pool, fitness area, free parking garage, convenience store in lobby.

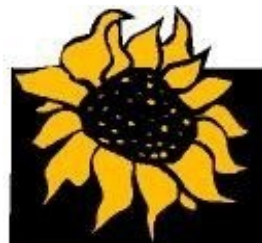
Members of the AAKC 2018 Spring Conference will receive a free day pass to the Lenexa Rec Center, so don't forget your swimsuit and athletic gear!

## Who We Are

The Administrative Assistants of Kansas Cities (AAKC) was formed from a desire to promote and improve proficiency of its members and public administration in Kansas, and provide a network of information, ideas and support to its members.

This organization meets semi-annually at various AAKC member cities across the state. A two-day spring conference is held on the first Thursday and Friday in April and the fall conference is held the second week in September, beginning on Thursday afternoon, adjourning early afternoon on Friday.

Members have an opportunity to participate in training classes on various career-related topics, mobile tours of city projects, informational presentations from community leaders and city projects, informational presentations from community leaders and city administrators, the AAKC Business Meeting, and invaluable networking.



*2018 Spring Conference*  
*April 4-6, 2018*



**Leaders in the delivery of  
exceptional public service.**

Questions about the Lenexa area or conference:

Terri Dexter (913) 477-7671  
Stacie Stromberg (913) 477-7519  
Michele Brewer (913) 477-7520

Lenexa City Hall  
17101 W. 87th St. Pkwy  
Lenexa, KS 66219

# 2018 AAKC Spring Conference

## Wednesday, April 4

### Early Bird Activities

- 3:00 p.m. Hotel Check-in
- 4:30 p.m. Walking tour of Lenexa Civic Campus (optional.) Meet in City Hall lobby.
- 6:00 p.m. Dinner at Lenexa Public Market, located in City Hall.



## Thursday, April 5

- 7:30 a.m. Breakfast at Hotel
- 8:45 a.m. Orientation for new members / Public Market.
- 9:00 a.m. Welcome by Mike Boehm - Mayor, City of Lenexa / Community Forum
- 9:15 a.m. Sheila Shockey - Shockey Consulting  
*Alternative Facts: How to Manage Misinformation & Disinformation*
- 10:30 a.m. Break
- 10:45 a.m. Nick Arena - Municipal Services Director, City of Lenexa  
*Ethics in the Workplace / Prairie Star Conference Rm.*
- 12:00 p.m. Lunch from Classic Catering / Test Kitchen

## Thursday, continued

- 1:15 p.m. Committee Meetings:
- Member Relations/Public Affairs
  - Membership
  - Professional Development
  - Publications/Media
- AAKC Business Meeting
- 3:15 p.m. Julaire Sterback - KC Art Angels  
*Express your creativity & benefit your brain / Test Kitchen*
- 5:15 p.m. Adjourn
- 5:45 p.m. Meet in Hotel Lobby to carpool. Dinner at Grinder's Stonewall.



## Friday, April 6

- 7:30 a.m. Breakfast at Hotel
- 9:00 a.m. Thank you by Eric Wade - City Administrator, City of Lenexa / Community Forum
- 9:15 a.m. Carpool to Black Hoof Park at Lake Lenexa (weather permitting.)
- 9:30 a.m. Ted Semadeni - Stormwater Superintendent, City of Lenexa  
*Rain to Recreation*
- 11:30 a.m. Box lunch from Adrian's Cafe & Gift Exchange.
- 12:00 p.m. Adjourn Conference

## **Registration** (Due by March 21, 2018)

\_\_\_\_\_ \$0 Conference Guest (Guest of:)

\_\_\_\_\_ \$150 Thursday and Friday

\_\_\_\_\_  
Name

\_\_\_\_\_  
City

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Spouse/Guest Name

*If you have any dietary restrictions, please indicate on this form.*

\_\_\_\_\_  
Make check payable to AAKC and mail with conference registration by **March 21, 2018** to:

**Brenda Long, AAKC Treasurer**  
**PO Box 768 / Olathe, KS 66062**  
**Phone: 913-971-8940**  
**Fax: 913-971-8703**  
**E-mail: [bdlong@olatheks.org](mailto:bdlong@olatheks.org)**

## WELCOME TO LENEXA

## INSIDE THIS ISSUE:

WELCOME TO LENEXA!	1
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## Thank You to Hosts

Thanks to hosts Michele Brewer, Terri Dexter and Stacie Stromberg of Lenexa.

We learned so much and had a great time because of you.

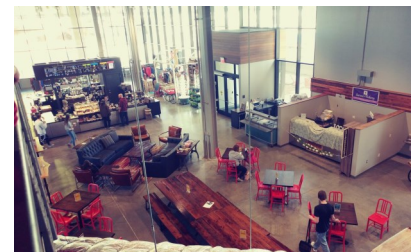
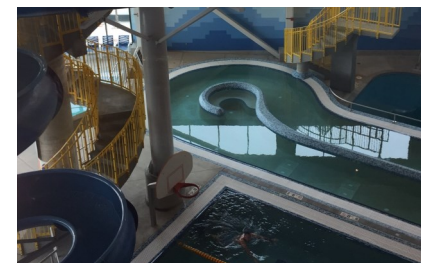
Thank you!



The AAKC 2018 Spring Conference was held April 5-6 in Lenexa, Kansas. The beautiful facilities at Lenexa Civic Campus really stole the show!

First, we were treated to a tour of the art gallery and offices inside city hall and the new recreation center and public market. Then Mayor Mike Boehm welcomed us and told us about the planning and public input that went into building the Civic Campus.

We learned a lot from our wonderful speakers, had a very productive business meeting, and had a great time exploring Lenexa.



## UPCOMING CONFERENCES

September 6-7, 2018 — Salina

April 2019—Dodge City

## LEADERSHIP & AWARDS



Thursday afternoon, committees met and the business meeting was held.

Cassie Johnson, Lindsborg, was awarded the Nancy Crain Administrative Professional of the Year Award. Cassie has been with the City of Lindsborg since 2013 and a member of AAKC for 6 years. She was nominated for her significant contributions to AAKC, her City and her community. Congrats, Cassie!



The AAKC Board presides over the meeting: left to right, Cassie Johnson, Vice President; Jennie Hiatt, President; Brenda Long, Treasurer



Twenty-eight members from cities around the state attended.

## SPEAKERS SPOTLIGHT



Six speakers informed us (pictured clockwise)

- Sheila Shockey, Shockey Consulting- *Misinformation & Fake News*
- Mayor Mike Boehm- *Welcome, Civic Center*
- Nick Arena, Lenexa Municipal Services Director-*Ethics*
- Julaire Sterback, KC Art Angels- *Brain Benefits of Art*
- Ted Semadeni, Lenexa Stormwater Superintendent-*Rain to Recreation*
- Eric Wade, Lenexa City Administrator- *Thank You*



## NETWORKING OPPORTUNITIES...



### Nosh & Network

Meals and interactive presentations gave us a chance to network and learn from each other.

Early birds kicked off the conference Wednesday night with dinner at Lenexa Public Market. Thursday's dinner was at Grinder's Stonewall. Lunches were catered by Classic Catering and Adrian's Café.



**JOIN US FOR MORE FUN!**

NEXT conference: September 6-7, Salina

## *Accommodations*

### **Country Inn and Suites**

2760 S. 9th Street

Salina, Kansas 67401

785-827-1271

A block of 30 rooms has been reserved at a rate of \$77.00/night for a king suite or double queen suite.

Reservations need to be made by September 3, 2018. Be sure to mention "AAKC" to receive the discounted rate.

Check-in is at 2:30 p.m. and check-out by 11:00 a.m. Please bring your tax exempt form for check-in.



Amenities include a free hot breakfast, indoor pool and hot tub, fitness room, free WiFi, guest laundry and a business center.

For questions or concerns, contact:

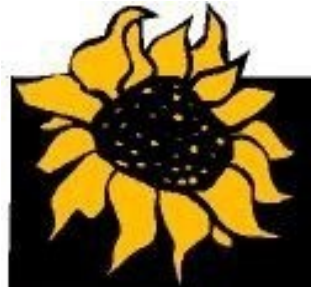
Holly McKain  
785-309-5700 - work  
785-819-0527 - cell

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## **Fall Conference** September 13-14, 2018

**Hosted By:**

**Salina, Kansas**



# 2018 AAKC Fall Conference

## Registration

(Due by September 1, 2018)

\_\_\_ \$50 Thursday and Friday

\_\_\_ \$40 Friday only

\_\_\_\_\_  
Name

\_\_\_\_\_  
City

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Spouse/Guest Name

Make check payable to AAKC and mail with  
conference registration by

September 1, 2018 to:

**Brenda Long, AAKC Treasurer**

**PO Box 768**

**Olathe, KS 66051**

**Phone: 913-971-8940**

**Fax: 913-971-8703**

**E-mail: [bdlong@olatheks.org](mailto:bdlong@olatheks.org)**

## Thursday, September 13

- 2:30 p.m. Hotel Check-in
- 3:30 p.m. Committee Meetings in  
hotel conference room
- 4:00 p.m. Business Meeting in  
hotel conference room
- 5:30 p.m. Depart hotel lobby for  
Salina Fieldhouse Tour
- 6:30 p.m. Dinner at Blue Skye  
Brewery & Eats (meal  
not included in  
registration)

## Friday, September 14

- 8:00 a.m. Breakfast at Hotel
- 8:30 a.m. Welcome by  
Mike Schrage,  
Interim City Manager
- 9:00 a.m. Lieu Ann Everhart,  
Continuous Process  
Improvement
- 9:45 a.m. Break
- 10:00 a.m. Trooper Ben Gardner,  
Building Citizen  
Relationships
- 11:30 a.m. Wrap-up
- 12:00 p.m. Lunch catered by Panera

After lunch, depart. Have safe travels !



City/County Building  
300 W. Ash Street  
Salina, Kansas



AAKC

# THE AAKC CONNECTION

FALL 2018

Inside this Issue:

2018 Fall Conference  
Business Meeting

Speaker presentations

Fieldhouse Tour

Thank you to Salina for hosting the 2018 Fall Conference. The 2019 Spring Conference will be held in the lovely Garden City!



## WELCOME TO SALINA

Pictured above is Trooper Ben Gardner and the conference attendees.

After arriving in Salina the members headed downtown to



learn about the Smoky Hill River Renewal Project that is set to begin in the near future. The first phase of this project could be complete as early as 2024. For more information on this project visit <http://www.salina-ks.gov/riverrenewal>.

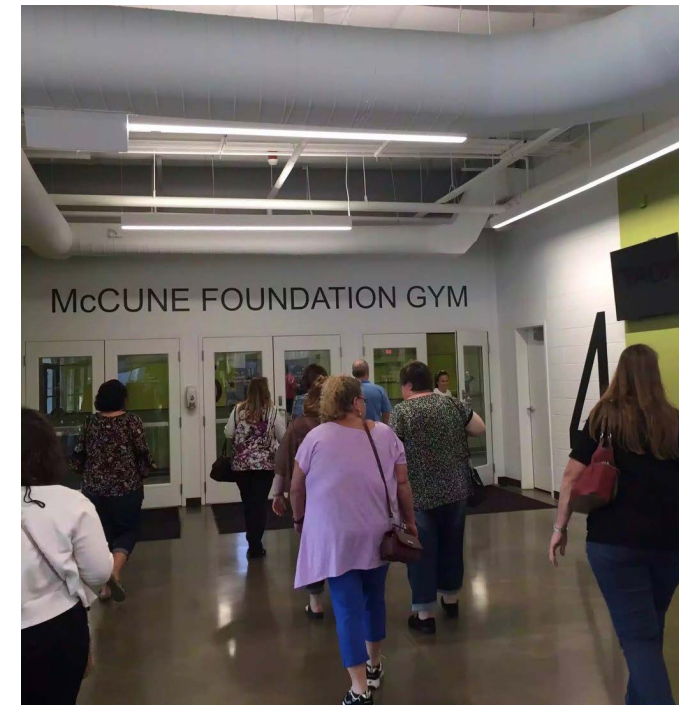
## BUSINESS MEETING - APRIL 13, 2018



The business meeting was held on Thursday. AAKC logos and booth designs were topics of discussion. Denise Duerksen presented De Nelson with her Certified Municipal Assistant Certification. President, Jennie Hiatt, presented Janet Parker with her Certified Municipal Assistant Certification (on Friday). Vice President, Cassie Johnson, presented Jennie with a glass paperweight in honor of her 10 years of service with AAKC. Congratulations to Jennie, Janet and De!

Jennie also presented a thank you gift to our hostess, Holly McKain. She did a fabulous job of putting on her first conference.

Members attending the Fall Conference in Salina also received a tour of the new Salina Fieldhouse. This sports complex is able to host a variety of athletic events including league play, tournaments, team practices, camps and clinics in multiple sports. This 68,500 square sports facility is located in downtown Salina and features multi-purpose hardwood and synthetic courts as well as turf fields. This beautiful and spacious facility was made possible through the cooperation of public and private partnerships including the Salina Regional Health Center.



Highlights of the conference also included Trooper Ben Gardner and a presentation from Lieu Ann Everhart.



Trooper Ben Gardner with the Kansas Highway Patrol keeps busy on the road saving people but he also keeps busy tweeting! Trooper Ben is the Public Information Officer (PIO) for Troop C, Kansas Highway Patrol, which is made up of 18 counties in North Central Kansas. He visited with our AAKC group about how to make connections and how to build relationships with citizens. Follow him on Twitter @TrooperBenKHP. If you follow him, he will follow you so be careful when and what you post! Stay safe out there.



Everhart

Lieu Ann Everhart also spoke with the members attending the conference. She has been with the City of Salina for 20 years, serving as City Clerk and Municipal Court Supervisor. She has been a leader in Continuous Process Improvement (CPI) since 2012. The key takaways from her presentation were how using CPI reduces costs, eliminates waste and frees up resources. The program, if implemented correctly, creates a legacy of excellence. Since 2012, the City of Salina has a net CPI benefit of over \$4 million. If more information is needed on the CPI program Lieu Ann said she will gladly speak to anyone who wishes to inquire.



More pictures of the amazing Smoky Hill River Renewal Project. Visit the website to learn more. Everyone will want to visit again when the project is underway and after if it is completed. The map of trails, landscape and all the features makes us anxiously await the completion of this project.

As of the beginning of 2019 we have had several new members join AAKC and we cannot wait to meet them at an upcoming conference. Please welcome:  
 Haley Carpenter - City of Junction City  
 Mattie Robertson - City of Baldwin City  
 Terri Kutz - City of Frontenac  
 Sarah Shipman - City of Frontenac  
 Jayme Mjelde - City of Frontenac  
 Renae Jessip - City of Frontenac