



# AAKC Newsletter

www.aakc.org

JULY 2007

ADMINISTRATIVE  
ASSISTANTS OF KANSAS  
CITIES (AAKC)

## SPECIAL POINTS OF INTEREST:

- From the President
- Fall Conference
- LKM Conference
- Blogging?
- AAKC needs you

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Do you blog?

Fill in the blanks. 2

## A Note from the President

Greetings from the City of Lenexa!

Our Spring Conference in Emporia was wonderful! Thank you Sarah, Tami, Michele and the conference committee for all of your hard work!

The summer is flying by and we are gearing up for some wonderful times with AAKC this fall. De Nelson and her conference committee have been busy planning our fall conference in Wichita. Susan Evenson and her committee have been working hard on the AAKC booth for the October LKM Conference.

DJ Curtis has organized a northeast Kansas metro administrative professionals' luncheon group. Our next luncheon is August 29, 2007, and I plan to promote AAKC and our fall conference..

Please let me hear from you about what else is being done by you or your committee. What are you doing to promote and encourage membership and participation in AAKC? Have you personally invited someone to join AAKC recently? For the next few months, I hope you can make recruitment and membership of AAKC one of your goals.

Carolyn Sturgeon

### Emporia Spring Conference



## Join us in Wichita!

The AAKC Fall Conference 2007 in the City of Wichita on September 19-21, promises to be both educational and entertaining.

The conference hotel information is as follows: Hyatt Regency, 400 W. Waterman, Wichita, Kansas, (316) 293-1234. Rooms reserved under "AAKC" for September 19 and 20, 2007. For reservations, please call: 1-800-233-1234. Cut off for block rate is August 25, 2007.

De Nelson shares these highlights of the fall conference plans:

- Welcome by City Manager George Kolb
- Professional development workshop led by Niki Contreras, Butler Community College's Business Performance Group
- Tour of Wichita-Sedgwick County Historical Museum and Exploration Place
- Tour of Wichita City Hall and Water Center ( public environmental educational facility)
- Tour of Wichita Zoo and meeting in the Wetland Room

Please consider bringing a brief, written, one-page report about what is happening in your city to share Friday morning .

Here is your "Don't forget" checklist for September 21:

- Gift from your city to add to our October LKM give-away basket
- *What is happening in your city?*

# Invitation to the October LKM Conference

Susan Evenson is leading a committee to create, set up and man the AAKC booth at the October LKM Conference. If you would like to help with the conference booth, please contact Susan. When you attend the Wichita fall conference, please bring an item from your city to add to our AAKC give-away basket.



This was our AAKC Booth at the 2005 LKM October Conference ~ Susan Evenson and Linda Jones greets a visitor.

AAKC will host an AAKC breakfast on Tuesday morning, October 9, 2007, at the LKM 2007 Annual Conference—"Spirit of the Heartland." If you are attending the LKM Conference, please join us for breakfast! Please also extend an invitation to any other municipal administrative assistants who may be attending the LKM Conference. Please invite them personally to attend our breakfast.

## Do you blog?

Jennifer Bennett launched her own blog, "Adventures in Admin" at : <http://jennbenn.squarespace.com/>.

Her blog is a public journal about her life and her work as an administrative assistant.

She has said that her blog is a way for her to stay creative and connected.

(You may want to enjoy this blog at your leisure from the comfort of your home.)



## What can you do for AAKC?

(This is left empty for you to fill in the blanks. Carolyn Sturgeon would like to hear from you about what you would like to do for AAKC. For instance, Rhonda Maxon has volunteered to create the fall/winter newsletter. Nancy Crain is creating the Wichita conference brochure. What would you like to do? How can we improve AAKC? ...

Email Carolyn at [csturgeon@ci.lenexa.ks.us](mailto:csturgeon@ci.lenexa.ks.us))

